



PA Landscape Group Inc.  
920 Limekiln Road  
New Cumberland PA 17070

**LANDSCAPE DESIGN RETAINER**

Client:

Date:  
Home:  
Cell:  
Email:

**LANDSCAPE DESIGN RETAINER PROCESS**

- Initial Consultation.....** Meet with the client at the site to discuss the scope of work.
- Budget Estimate.....** Develop concept and prepare budget estimate.
- Retainer Fee.....** Non Refundable fee paid to continue design process and secure a spot on the schedule.
- Design.....** Create landscape design plan and provide visual aids if necessary/design concept.
- Contract.....** Contract is finalized and presented to customer. (See Note 1 below)

**Design Retainer Fees** –The non-refundable fee for landscape design services is 10% of established budget estimate.

**Budget Estimate (\$ \_\_\_\_\_ )**

This fee is applied toward design and project management fees, with the remainder being applied to the scope of work if PA Landscape Group Inc. receives a signed contract from the homeowner within a six (6) month period for all or a minimum of 80% of the budget estimate.

**Total Design Retainer Fees: \$ \_\_\_\_\_**

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date

\_\_\_\_\_  
PA Landscape Group Inc.

\_\_\_\_\_  
Date

**General Notes and Conditions**

Landscape Design - Will be drawn at appropriate scale and will include the layout of all desired amenities, including but not limited to patios, plantings, decks, swimming pools fencing, walls steps, driveways, walkways, and lighting. Plant material will be labeled with generic common names. Material selections will be noted as suggested and final quantities and plant sizes will be provided in the contract based on availability. Plan does not include: irrigation, construction details. The concept implies approximate grading and drainage based on spot elevations and topography available. The concept plan is for layout only and subject to field adjustment. Contractor is responsible for proper construction techniques set by industry, professional certifications and manufacturer's specification. The owner is responsible for compliance with all town, city, and state regulations and codes. All original drawings are solely the property of PA Landscape Group, Inc.

Hourly Fee-Any time required beyond the scope of the above mentioned work will be billed \$75.00 per hour + materials. Including, but not limited to revisions, permits, consulting, meetings, legal disputes, travel etc. The client will always be notified in advance of any additional charges.